

Appendix 1

Team Policy Handbook Acknowledgement Form

I acknowledge that I have read the Be in Christ Church of Canada Staff Handbook. I understand and agree to abide by the policies, practices and procedures contained therein.

I understand that this handbook is for informational purposes only and that every effort has been made to ensure the information in this Handbook is correct.

I understand that information regarding any benefits in the Staff Handbook has been provided for convenience only, and that every effort has been made to ensure that the information is correct and up to date. I understand that Be in Christ Church of Canada benefit plans are defined in legal documents such as insurance contracts, official plan tests and trust agreements. If questions ever arise about benefits, the formal language of those legal documents govern, not the wording of this Handbook.

I also understand and agree that Be in Christ Church of Canada may modify, revise, suspend or revoke any part of the Handbook including, without restriction, the Articles of Faith and Doctrine, Core Values and any policies, rules, procedures and benefits, at any time without notice.

The details of any changes to the Handbook will be communicated to all staff members from time to time.

I agree to review and to abide by the changes.

Your signature: _____

Your name printed: _____

Date: _____

Please return the signed copy of this form to your supervisor and keep a copy for your records.