

Appendix 7

Privacy Controls

OFFICE Files > Personnel

Pastor documents of a confidential, personal nature (resume, offer to hire, compensation contracts, performance reviews, credentialing documents & confidential correspondence)

Access to this folder is restricted to Charlie Mashinter, Todd Lester, and Sheryl Clark.

Canadian Cabinet MINUTES Agendas & minutes of Canadian Cabinet meetings.

May contain confidential information.

Access to this folder is restricted to Charlie Mashinter and Sheryl Clark.

OFFICE Files > TEAMS > Board of Directors

Agendas, enclosures & minutes of Canadian Leadership Team meetings.

May contain confidential information.

Access to this folder is restricted to Charlie Mashinter and Sheryl Clark.

OFFICE FILES > DATABASE > ACCESS Database

Communications, donations & contact information.

May contain confidential information.

Access to this folder is restricted to Todd Lester and Sheryl Clark.